## OFFICE OF SMALL AND DISADVANTAGED BUSINESS UTILIZATION

## Mission

To develop and manage a Small and Disadvantaged Business Utilization Program on a national level, and to provide management, evaluation and oversight on all program activities.

## **Functions**

- 1. Develops and assigns small and disadvantaged business utilization goals within USACE.
- 2. Evaluates program operation through communications and staff visits.
- 3. Establishes SADBU program directives, policy, procedures and guidelines.
- 4. Educates management and staff personnel, small and small disadvantaged businesses and large business contractors, and other federal agencies, through personal contact, formal training courses, workshops, trade association meetings and other forums, concerning USACE SADBU program policy and procedures.
- 5. Conducts staff actions on SADBU program activities.
- 6. Acts as focal point for Secretaries of Defense and Army, industry leaders, the media, Congress, state and local governments, the Small Business Administration, the Inspectors General, and other federal agencies, on matters concerning USACE SADBU program.